# Resource Clearinghouse Catalog



The Law Firm Pro Bono Project Resource Clearinghouse is a one-stop, online resource for all of PBI's publications, best practices, surveys, model policies, and other materials on law firm pro bono. This catalog provides a snapshot of the publications and materials available.

As a benefit of Membership, Law Firm Project Member Firms can download Resource Clearinghouse materials for free and access the Members-only section. Non-Member Firms may purchase select materials.

You can access the Resource Clearinghouse at http://www.probonoinst.org/clearinghouse/.

Law Firm Project Members Firms can register at http://www.probonoinst.org/clearinghouse/register/.

Go to http://www.probonoinst.org/membership/ for information on becoming a Member of the Law Firm Project.

### SELECT PUBLICATIONS

### **Attorney Interest Surveys**

Conducting an internal pro bono interest survey can be a useful diagnostic aid to help you uncover weaknesses in your pro bono program, determine specific areas for improvement, identify new substantive areas of pro bono work to pursue, and link new offerings to attorneys' particular interests and talents. The model survey has been designed in several customizable formats: a long form master survey; a short form survey; a survey for lateral hires; a survey for recent law school graduates; and a survey for corporate/business lawyers.

### Best Practices for Creating and Maintaining an Efficient and Effective Law Firm Pro Bono Committee

If your firm has decided to form a pro bono committee or if you are looking for new ways to reinvigorate an established committee, consider these options and best practices for committee structure, membership, size, mandate, and resources discussed in this publication.

#### **Ethics Handbook**

This handbook contains chapters that discuss ethical issues that frequently arise in pro bono matters such as the duty to supervise, conflicts of interest, and more.

#### Fifteen Ways to Boost Your Firm's Pro Bono Hours

A number of law firms have successfully improved their pro bono performance in a relatively brief period of time by using simple techniques, such as boosting the number of firm lawyers participating in pro bono, diversifying the pro bono docket, and creating more visibility both inside and outside the firm for its pro bono efforts. This publication offers a few tips to help you reinvigorate your pro bono program.

### **Improving Partner Participation**

This handout provides best practices and practical tips for achieving significant partner involvement in pro bono and overcoming obstacles to partner participation.

#### Law Firm Pro Bono Self-Assessment Guide

This self-assessment tool was developed to help law firms assess the strengths and weaknesses of their pro bono programs. The guide is particularly helpful when engaged in goal-setting and long-range or strategic planning.

### Meaningful Pro Bono with a Manageable Time Commitment

Many law firms struggle with how to involve more partners in pro bono work. This handout provides best practices and practical tips for successfully overcoming obstacles to partner participation.

# Planning for the Future: Law Firm Pro Bono Succession Management

This toolkit is designed to help law firm pro bono programs prepare for the sudden or planned departure of pro bono leaders. It offers sample strategies, models, timelines, and checklists for different departure scenarios and provides customizable job descriptions and competencies to assist firms with pro bono leadership transitions.

### Pro Bono Food for Thought: Improving Access to Nutrition

This publication highlights pro bono work from Law Firm Challenge® Signatories aimed at fighting hunger, increasing access to nutritious food, and promoting healthy eating habits.

### Pro Bono Partnering with Corporate Legal Departments

Partnering with a corporate legal department can invigorate your law firm's pro bono program. This summary highlights introductory issues and best practices related to creating and maintaining such a pro bono partnership.

### Saving the Planet, One Pro Bono Matter at a Time

By thinking creatively, pro bono lawyers can pursue connections to the health of our planet in a variety of ways and work to fulfill our responsibility to be stewards of the planet. This publication explores the range of environmental opportunities to suit the interests and talents of every pro bono lawyer.

### Talent Management Trends: Law Firm Core Competencies and Pro Bono

This toolkit offers best practices for utilizing developmental pro bono opportunities to assist in the implementation of law firm core competencies and effective performance evaluation systems.

## Transactional Pro Bono Opportunities for Law Firm and In-House Attorneys

This article provides information about locating transactional pro bono opportunities and developing a business law pro bono program.

#### What Counts?

A compilation of frequently asked questions and explanations of "what counts" as pro bono legal services under PBI's Law Firm Pro Bono Challenge\*.

### Resource Clearinghouse Categories:

- Best Practices for Program Structure
- Ethical Issues
- General Information
- Global Pro Bono
- Marketing Your Program
- Partnering with Legal Departments
- Survey Reports
- What Counts?
- Why Do Pro Bono?

### Members-only Categories:

- Attorney Interest Surveys
- Law Firm Pro Bono Annual Reports
- Law Firm Pro Bono Newsletters
- Podcasts
- Sample Engagement Letters
- Sample Job Descriptions
- Sample Pro Bono Policies

\*In addition to Members-only resources, Law Firm Project Members have access to all publications and materials in the Resource Clearinghouse.



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